



**MINUTES OF THE CLOSED SESSION OF THE
ONE-HUNDRED-AND-SEVENTY-FIRST
MEETING OF THE MERIT BOARD – February 18, 2009**

State Universities Civil Service System Office

1717 Philo Road, Suite 24

Urbana, Illinois 61802

&

(Video Conference)

University of Illinois at Chicago

Human Resources Building, Room 201D, 2nd Floor

715 South Wood Street

Chicago, Illinois 60612

&

(Video Conference)

Western Illinois University

Sherman Hall

1 University Circle, Room 205

Macomb, Illinois 61455

Chair Strauss called the closed session to order at 10:07 a.m.

Members present at the primary meeting location were: Marc Strauss, Chair, representing Northern Illinois University; David V. Dorris, representing the University of Illinois; Joanne E. Maitland, representing Illinois State University; and John Simmons, representing Southern Illinois University.

Members present at the Chicago videoconference location were: Grace Dawson, representing Northeastern Illinois University; and Kristi DeLaurentiis, representing Governors State University.

Member present at the Macomb videoconference location was: Donald “Bill” Griffin, representing Western Illinois University.

Members absent were: Devon C. Bruce, representing the University of Illinois; James D. Montgomery, representing the University of Illinois; Richard L. Tolliver, representing Chicago State University; and Robert D. Webb, representing Eastern Illinois University.

Also present were: Lewis T. (Tom) Morelock, Executive Director; and Mary C. Follmer, Assistant Director, Legal Services.

The purpose of the executive session was to discuss the method in which an evaluation of the Executive Director was to be performed and to review the closed session minutes from the 168th Meeting of the Merit Board, May 21, 2008, to determine whether they should remain confidential.

Dr. Dawson moved to approve the closed session minutes from the 168th Meeting of the Merit Board, May 21, 2008. Mr. Dorris seconded Dr. Dawson's motion. In accordance with the Merit Board Bylaws, a voice vote was taken and the motion carried.

Chair Strauss gave an overview of the evaluation conducted last year. The Merit Board developed a sub-committee last year that included Mr. Yost, Mr. Dorris, and himself to assign the process and submit their findings. A 360-degree evaluation was performed at that time. The material from that evaluation was provided to the members of the Merit Board.

Discussion was held on how often an in-depth review should be conducted and what type of information would be needed. The members did not feel that an annual evaluation was necessary, but maybe every two to three years and recommended that Mr. Morelock update the goals and realign the current goals for the upcoming year. The recommendation of the board is that Mr. Morelock update the goals for the next Executive Session meeting of the Merit Board in May.

Mr. Simmons moved to close the executive session. Dr. Dawson seconded Mr. Simmons's motion. In accordance with the Merit Board Bylaws, a voice vote was taken and the motion carried.

The closed session adjourned at 10:21 a.m.

Respectfully submitted,

/s/ Teresa M. Rademacher

Teresa M. Rademacher
Secretary for the Merit Board

APPROVED:

/s/ Marc Strauss

Marc Strauss, Chair

May 20, 2009

Date